



Title: Purchasing Manager with the Experience to make our existing Good Department Great!

Company intro:

- **Medosweet Farms** has been in business as a Dairy and Specialty Foods for over 45 years and was awarded the 2008 Washington Business of the Year for its size.
- **Medosweet's Mission** is to create an Exceptional Customer Experience through Employee Teaming, Innovative Technology, and Fresh New Customer offerings while Honoring our Founders core values of recognizing **Employees**, Customers, Community, and Faith in the conduct of our company.
- **Medosweet's Vision** is Providing Best in Class Service while treating **All Employees** and Customers like Family.
- **Medosweet's** philosophy is if you treat your employees well, they in turn will treat the customers well. One of the things that Medosweet does for its employees is a fully paid Christmas Party which includes three paid trips for two to places such as Hawaii, an Alaska cruise, and a Mexico cruise. In the past there have been trips to Disneyland, too!

Job description:

This position is responsible for providing Leadership for the Purchasing Department as well as being Medosweet's key Supplier contact (in accordance with Medosweet's policies and procedures as well as industry standard professional best practices). Experience in the Food Business is preferred.

The key responsibilities of this position are:

- Leadership of the Department
- Product Sourcing
- Supplier Management & Interactions, including vendor negotiations
- Spend Management (Supply Management Savings).

This department is fast paced and demanding. The position requires both professional and industry expertise to independently identify and act on opportunities, service internal and external customer's needs, and resolve Product/Supplier issues. The position requires a high degree of initiative and sound judgment to drive successful results.

Requirements:



- Deep knowledge of purchasing practices and procedures.
- Knowledge of Supply Management for perishable food products
- Knowledge of dairy, cheese, egg, & food products and their related commodity markets
- Skill in preparing and analyzing specifications, requests for information, request for bids, conducting negotiations and qualifying suppliers
- Strong skill set both verbal and written communication
- Skill in establishing and maintaining effective working relationships
- Ability to operate in a refrigerated/frozen warehouse environment
- Strong skill set in the use of technology such as ERP Systems and Microsoft Office software especially Excel
- Business Bachelor's degree or Certified Professional in Supply Management (CPSM) desired

Top benefits or perks:

As a team member at Medosweet, you'll enjoy:

- Benefits: Medical, Dental, Vision, Life insurance available for the whole family.
- Career development: Continuing Education opportunities
- 401k matching
- Profit-Sharing
- BBQ's, lunches, parties and other fun employee events.

Location:

The position is located in Kent, WA.

Contact Info:

Please send resume to Sandy O'Boyle, HR Manager, sandy@medosweet.com.



MEDOSWEET FARMS