



Seattle/Tacoma

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Marine Logistics Specialist

Position Overview:

The Marine Logistics Specialist has high visibility, is the primary contact for designated customers, and responsible for the outcome of assigned projects including customer service, tracking, routing, problem resolution, vendor compliance and customer interaction. Exhibit behavior consistent with the 33 Green Worldwide Fundamentals. While day to day duties will focus on marine related cargo, the Specialist must be available to assist other team members/departments as needed. Domestic focus with knowledge and willingness to assist with international shipments. Reports to Marine Logistics Manager.

What You Will Be Doing Day-to-Day:

- Quoting, tracking and tracing freight shipments moving via air/ground on a daily basis. Track overhead shipments daily and route accordingly.
- Route freight shipments across multiple transportation modes and services based upon client requests.
- Communicate with vendors and suppliers regarding shipment dispatch, routing and rates.
- Assist the local sales team and domestic offices with air/ground freight issues and quotes.
- Able to troubleshoot and overcome operational challenges and proactively communicate with clients regarding the status of their freight shipments.
- Generate all documentation required for the movement of freight generated from the facility.
- Manage daily on-time and defect codes, carrier re-weights and insure all masters rated.
- Adhere to TSA and other government regulatory compliance standards with regards to booking, routing of all air, ground and sea cargo.
- Understand the requirements and expectations of handling shipments of consequence – next flight out (NFO), high value and date/time specific.
- Assist in compiling customer KPI reports on a weekly/monthly basis as needed.