



We are seeking a Class A (CDL) Driver!

Are you motivated by a desire to serve our neighbors in need? Do you have driving, warehouse, distribution, and customer service experience coupled with a passion for food justice? Do you want to be part of an organization that has been serving Pierce County for 35 years?

OUR STORY: Emergency Food Network (EFN) was established in 1982 and is the leading hunger relief agency in Pierce County, located in Lakewood, WA. Our mission is to provide Pierce County with a consistent, diverse, and nutritious food supply so that no person goes hungry. In a given year, we distribute over 14 million pounds of food with a value of \$22,000,000 to over 71 partners. The food comes from a variety of sources including donations, procurements, and government distribution programs. We also run an 8-acre organic farm in the Puyallup Valley that grows food for distribution to food pantries.

SUMMARY DESCRIPTION: Emergency Food Network is seeking an experienced CDL driver. This full-time position reports to the Director of Operations and is an integral part of the organization's daily operations, transporting food to EFN from partners in Western Washington, occasionally to Eastern Washington, as well as periodic drives to Oregon and other locations as needed.

ESSENTIAL FUNCTIONS:

- Operate tractor-trailer in a safe and efficient manner
- Comply with all state, federal, and local road regulations
- Maintain clean driving record and immediately report any traffic violations, accidents, or property damage to supervisor or agency management
- Perform routine inspections of vehicle (before, during, and after drives) to comply with EFN, state, federal, and local guidelines/laws ensuring safe operating condition.
- Submit Corrective Action Report Request ("CARR") to supervisor when maintenance/repairs are needed.
- Maintain vehicle cleanliness inside and out
- Follow predetermined routes to ensure timely transport and promptly communicate with supervisor any necessary deviation from schedule
- Input/write daily entries into logbooks, timesheets, and monthly fuel/mileage schedule, submitting monthly or as directed by supervisor.
- Maintain professional appearance and demeanor when interacting with the public including donors, distribution centers, and vendors
- Supervise loading and unloading of vehicle
- Issue receipts to donors for all donations received
- Obtain signed receipt for all product picked up
- Operate fork lifts and pallet jacks in a safe manner
- Help maintain the cleanliness of the warehouse
- Understand and support EFN's mission and values
- Perform other duties as requested by supervisor or warehouse management

**QUALIFICATIONS:**

- Valid Commercial Driver's License (CDL Class A)
- Able to pass DOT physical exam and pre-employment drug test
- 2 years verifiable tractor-trailer experience
- Good work history, clean driving record
- Knowledge and understanding of local, state, and federal regulations
- Able to read maps effectively
- Able to use a smart phone to obtain daily route plan and interact with supervisory staff
- Retrieve, read, and reply to emails to stay informed of agency and departmental activities and information
- Basic math, reading, and writing abilities
- Able to communicate effectively with donors, staff, and the general public
- Capable of lifting a minimum of 50 pounds and able to endure 8 hours of physical work per day
- Able to sit and remain alert while driving for long periods of time
- Able to hook and unhook trailers from tractor
- Able to operate P.I.T. - forklifts (stand up and sit down) and powered pallet jacks
- Willing to occasionally work flexible hours
- Able to work collaboratively, in a team environment, across departments, and to work well with a wide variety of people, including volunteers, donors, businesses, clients, civic groups, and religious organizations

WORK SCHEDULE: Full time (Monday to Friday from 7am- 3pm) includes an occasional weekend day. Drive times are typically factored in the normal work schedule. There are some areas traveled that are outside normal serviced areas and may incur overtime.

COMPENSATION STARTING:

- Full-time salary range of \$20 - \$22/hour based on experience
- Two weeks paid vacation increased to three weeks after one year of employment, paid sick leave
- Excellent medical, dental, and vision, as well as short and long term disability and life insurance
- Generous 403(b) plan available after probationary period as set forth according to plan document.

HOW TO APPLY:

Emergency Food Network invites applications from qualified individuals interested in working for a high-performance, mission-driven organization.

Please submit your resume or [EFN's Job Application](#) to jobs@efoodnet.org. Applications will be considered on a rolling basis until the position is filled.

EFN is an equal opportunity employer. For more information about Emergency Food Network, please visit our website www.efoodnet.org